



## JOB DESCRIPTION

<b>Job Title</b>	Intelligence Analyst
<b>Department</b>	Tennis Integrity Unit
<b>Role Reports to</b>	Director of Integrity
<b>Full/Part time/Fixed Term</b>	Full-time. Working hours may be variable
<b>Location</b>	Roehampton, South West London
<b>Language requirements</b>	Foreign language(s) desirable but not essential
<b>Main Accountabilities</b>	<ul style="list-style-type: none"> <li>● Collect, collate and analyse intelligence from a myriad of sources to support and initiate investigations</li> <li>● Work beside Investigators to the completion of investigations, including attending hearings / Court of Arbitration for Sport where necessary</li> <li>● Ensure the timely and appropriate flow of intelligence both within and outside the TIU</li> <li>● Liaison with the sports gambling industry and regulatory authorities</li> </ul>
<b>Skills/Competencies</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>● Undertake complex research and analysis at strategic and operational levels, linking information and intelligence to identify patterns and trends</li> <li>● Experienced user of i2 Analyst's Notebook or other link analysis software</li> <li>● Proficient in the interrogation and analysis of forensically recovered data from electronic devices</li> <li>● Produce comprehensive evidential reports</li> </ul>

	<ul style="list-style-type: none"> <li>• Work with sensitive information and maintain confidentiality</li> <li>• Experience of handling and analysing quantitative and qualitative data</li> <li>• Curious, logical mind conscious of cognitive bias;</li> <li>• Understanding of the Intelligence Cycle;</li> <li>• Experienced user of MS Office, particularly Microsoft Excel</li> <li>• Exceptional organisational skills and self-tasking</li> <li>• A professional, flexible approach</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Experience working with Open Source Intelligence (OSINT)</li> <li>• Experience tackling Organised Criminal Networks</li> <li>• Proficiency with geographical mapping systems</li> <li>• Understanding of the principles and responsibilities of the Data Protection Act (1998)</li> <li>• Understanding of sports betting via the Internet</li> <li>• Experience of operating in an organisation with international responsibilities</li> </ul>
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<b>Benefits</b>	<ul style="list-style-type: none"> <li>▪ Lunch is provided by the TIU (up to £7 per day)</li> <li>▪ 25 days holiday per annum plus bank holidays</li> <li>▪ Private Medical Insurance and Pension Schemes</li> </ul>
<b>Salary</b>	<ul style="list-style-type: none"> <li>▪ £Competitive</li> </ul>
<b>Application Process</b>	<ul style="list-style-type: none"> <li>▪ Covering letter and CV should be emailed to <a href="mailto:nigel.willerton@tennisintegrityunit.com">nigel.willerton@tennisintegrityunit.com</a></li> <li>▪ Please provide details of your current salary.</li> </ul> <p>(Please put the job title as the subject of your email)</p>
<b>Closing Date</b>	<ul style="list-style-type: none"> <li>▪ 3<sup>rd</sup> December 2017</li> </ul>

This job specification should in no way be deemed a complete and definitive description of the job requirements. Responsibilities may be expanded or reduced at any time as deemed appropriate by management